

Attendance:

Beth
Terry
Greg
Tom
Kristi
Kris
Tessa
Camay
Bev
Mike
Absent John

Facilities Update:

Dehumidifier:

There was a new Bid and it was significantly higher, and it looks like we need to seek out additional bids. John and Beth spoke earlier (John was expected to be absent) and the new quote was closer to \$19k and the furnace is 15 years old. We need to get some other bids, and then we also need to work on looking at other options, like a new second free standing unit, or new furnace and including the inline dehumidifier.

The reality of this is that the furnace is older and our lease is almost expired. Kristi offered up a real estate agent that assisted in the location of a facility for another training facility.

Additionally we need to discuss the lease, its end date and if the REIT will assist in costs savings with rent. Tom will find out about the lease, when it ends and once we have more info we can go to the REIT.

Terry agreed we need to explore more options, and John will be seeking quotes. Kristi will make sure that she reaches out to the agent to get some more information. Greg asked that we get a plan and have a summation meeting.

Needed/Action items:

Agent contact by Kristi

John to get quotes for upgrade on furnace and air handling.

Summation meeting needed

Financials update:

Thomas sent out financials and they were approved, things are better, however we are going into a slow period.

*There was a 1099 issue with the judges from obedience trial and two judges did not want to fill out the w9, this will in the future be required and we will issue 1099 to those non compliant judges with TIN unknown but names and addresses.

*Thomas has an update on the tax status of the Club, and we are not a 501c3 our club is most likely a 501c7, Thomas provided an outline of the programs that we have, and we are going back 4 years in the tax filings, and as it applies to the Club, we have income from non members, and the trial income is subject to tax. Key note is that we need to encourage our membership to grow. Tom is going to go through the trials for 21/22 to identify the member derived member income. This is a huge project.

Covid downtime for the club we will have a carry forward net operating loss. The action item will need to be going forward that we have membership at trials.

Taxes and income statement as well as the reinstatement to Non profit status by the end of the month. Currently we are a C Corp.

Obedience classes are non members often, and Tessa will add the non member or member to the checklist for drops weekly. Nosework and Agility are member only classes.

Terry offered up that maybe we need to add in the membership to requirements for the obedience program to take classes.

Tom has a suggestion from the accounting charter, we don't have any dissolution charter language, we need to have that added. It will mean a bylaw amendment. This is most likely an action item (vote by the board) to ratify the bylaws we would need then have the membership vote.

*Action item is for each member of the board and department heads to research non profits-and bring them forward to next meeting. (Agenda item)

Beth is going to hold onto an expense report from a member to vote on a budget for the plaques. This will need further discussion, but there were some expenses that were from a non awards chair and we need a policy around that.

Action item is that Tom will get a better understanding by sending an email to the member to check on more details. This needs process improvement around this. It was decided that there would no reimbursement for this expense, Tessa motioned this and Kristi seconded that. Motioned carried to reimburse for \$60 for the engraving.

Program updates and policy for keys will be stayed until next meeting

Website update:

Coming along, Camay said that her program is good to go for agility

Obedience is still in process

Nosework is completed

An offline meeting needs to take place for all departments to incorporate the DBP plug ins and the website.

Program updates:

*Obedience program updates: price increases-need approval. Action item is to get a formal proposal written for the next meeting, Bev is taking care of this.

Times and class and ring times will take place, in person orientation will now take place again for beginners (this will start Nov 15th) trial went really well, less the judges and the 1099 issue and the awards issue, there will be a break even however after AKC fee will force us into the negative after the trial.

*Agility Program update:

Class instructor meetings, with 12 action items, all resolved. Camay is looking at 10\$ per student per block per student in 2023, Camay will put together info for students to \$205 per student per block. Nov trial is expected to do really well. Judge is Bonnie McDonald. Oct revenue should see a nice bump.

Bev and Karl have questions to discuss around the trial.

*Nosework had a trial this weekend and again next weekend, totally full next weekend, and well into planning for 2023, there is a new trainer starting from NH, that is in the works and then more classes will start.

Next Board Meeting 11.20.22 at 6pm