

## St Paul Dog Training Club Minutes

June Meeting, 2023

Virtual, 6PM Sunday June 25<sup>th</sup> 2023 6:00pm

### Attendance

Beth Sorensen

Terry Berg

Thomas Lenzmeier

Tessa Anderson

Kris Osojnicki

Kristi Portuguese

Virginia Hayes

Mary Waller

Dick Woods

Camay Blakely

Claudia Roberto

May Minutes Approved

May Financials Approved

### Discussion Items:

#### Facilities:

Terry Berg reports the leak in the hallway through the concrete floor is being worked on with buckets and a system for capturing the water. The back hallway door needs to be left open to the steps and the exhaust fan left running to assist in pulling some of the excess humidity out of the air. There is still a dehumidifier down, and it is possible this will need to be addressed soon, if the back hallway door being left open and the exhaust fan on does not address the issue. Cleaning is being kept up and there was agreement that Terry/Tessa keeping up with things is working for now, however more attention to nosework center is requested. HVAC and Furnaces needing attention could happen at any time, \$4839.00 to replace the dehumidifier. The beeping in the back is the fire alarm system, and Terry has reached out a number of times with no response. He will keep reaching out on this.

#### Financials:

Expenses are increased and income has come up some, discussions around how to hone in on budgets for the club are ongoing with the directors, and all three have some insight into what will help. There was one category error on the obedience trial financial report, which Tom will be correcting. We have known larger expenses coming with possible HVAC and Furnace repair or replacement, as well as the humidifier to work out, and this month the club had to dip into savings to make payroll. There is a plan to meet with Beth and Tom and department directors to stave off losses and reduce expenses. There are a number of fixed costs that exist, rent, utilities and insurance, the plan is to look into 2024 with a budget and forecast, and plan ahead for fixed as well as known expenses ahead, and also plan for hidden costs, (equipment replacements) and payroll as well as CAM (common area maint) costs that come with a retail level space like Nosework Center. Tom is going to ask for a CAM reconciliation and look into expenses and what goes into the CAM and report back.

#### Discussion over Building access:

There was a 24 hour access key holder policy that Beth provided, and it is to be signed by each person who is a key holder, as well a sign in sheet and this way it is clear to those who have access what is expected. Terry agreed to create the sign in sheet.

#### Compensation Policy Discussion:

There was a review of policies around compensation and the policy is actively being reviewed and revised.

#### Program Updates:

Agility is ROCKING it! Classes are full, and lots of happy students who are doing well in trials. They had a successful Run n Done, all on Dog Biz Pro.

Obedience is on a climb with student numbers, and two new classes are being added, (puppy etiquette and Open Skills) as well Jons Open class has been moved to a drop in, and the run thrus are now all in Dog Biz Pro.

Nosework is full, and there are several trials upcoming in August, and wait list has been reached out to as they have added more classes and mini courses.

Discussion of Board meetings in person, and how often and the decision was made to forego a July meeting.

Meeting Adjourned at 7:45

August meeting set for August 13<sup>th</sup> 2023 at 5:00pm by Zoom